



Clarification Note #3

GSA internal reference: 230946

Procurement procedure: GSA/OP/23/16 – "Development, Supply and Testing of a Galileo Open Service Authentication User Terminal (OS-NMA) for the GSA"

Question no. 22: Can you confirm that Envelope 1 (Administrative) shall contain only the declaration of honour, while the evidence of the selection criteria (Annex I.G) is to be provided in Envelope 2? If this is correct, the declaration of honour in points (h), (i), (j), (k) will refer to a document that is in another envelope.

Answer: The abovementioned understanding is correct.

Question no. 23: Can you confirm that Envelope 1 should include all the documents provided in Envelopes 1, 2 and 3 completed, including the financial excel sheets (I.K and I.L) fully filled?

Answer: Envelope 1 'Administrative Documents' must contain only the documents which are listed in section 4.6 of the tender specifications with reference to envelope 1. As tenders are submitted in accordance with the double envelope system, the outer envelope or parcel must contain one inner envelope, which shall further contain the **three separate envelopes** (1 'Administrative Documents', 2 'Technical Offer' and 3 'Financial Offer').

Please note that as per section 4.6, Annex I.K 'Effort Distribution' is to be included in envelope 2 'Technical Offer' and Annex I.L 'Financial Table of Answers and Cost Statement' is to be included in envelope 3 'Financial Offer'.

Question no. 24: Point 12 on page 59 of the tender specifications mentions that "*in case of consortium, relevant documents proving authorisation of this legal entity to (i) submit the tender and (ii) to sign the ensuing contract in case of award on behalf of the consortium*". To our understanding, this is already provided in the Power of Attorney (Annex I.H). Do you need additional information?

Answer: The abovementioned understanding is correct. No additional information is required apart from the Power of Attorney (Annex I.H), which is to be duly signed and dated by each member of the consortium, designating the single legal entity heading the project.

Question no. 25: Point 13 on page 59 states that we need to provide a statement of compliance to minimum requirements. Do you have any template for this and do you need us to provide justifications (e.g. employer's certificate of social security contributions)?

Answer: Please note that there is no particular template for the statement of compliance to the minimum requirements presented in section 3.3 of the tender specifications. It is sufficient for the tenderer to submit a declaration stating that the entity is compliant with the requirement presented in the abovementioned section, which must be duly signed and dated by the entity's authorised representative. No further evidence is required.



End of Document