

Clarification Note 7

GSA internal reference: 235003

Procurement procedure: GSA/01/01/17 General ICT Support to the GSA

Question #42: Section 3.2.3 of the tender specifications, “Technical and professional capacity criteria”, criterion S3: According to this criterion, signed Security Convention for Remote Access (Annex I. M) must be provided by the tenderers (including all consortium members and any proposed subcontractors individually). Can you please confirm that at this stage, the provision of the filled-in and signed Convention excluding the Annexes II & III is sufficient?

Answer: The tenderers are requested to provide at the time of submission of the tender the filled and signed Convention(s). However, they are not requested to provide at the time of submission of the tender the filled and signed Annex II of each person involved in the tasks of a possible future contract. Such are to be provided by the future contractor. The Annex II shall be filled in and signed by each member of the Authorised staff and submitted by the contract manager to the GSA helpdesk. The Annex III is to be used in case of an event that has a potential to impact security of GSA’s or Contractor’s IT systems.

Question #43: Section 3.3.1 for the tender specifications, “Qualitative Award Criteria”: Criterion Q2 for Lot 1 - "Quality of proposed methodology for System Design". The term "Systems" is very wide, can you please clarify what kind of IT systems the tenderer should address in its proposal?

Answer: Criterion Q2 for Lot 1, refers to any IT system design activities that might be requested under the contract for Lot 1, Task 7. Please refer to the technical terms of reference for understanding the scope of the task. The system design tasks shall be mainly related to the systems operated by the GSA, specified in sections III of the Annex I.D.1 Technical ToR for Lot 1.

Question #44: Section 3.2.3 of the tender specifications, “Technical and professional capacity criteria”, criterion S3: Can you please specify what kind of evidence is required to be provided to comply with the respective criterion. Is the understanding that the provision of the filled in and signed Security Convention for Remote Access to the GSA IT Systems (pages 1-5) is sufficient correct?

Answer: The provision of filled and signed Convention(s) at the time of submission of the tender by the tenderers shall not be sufficient for compliance with the criterion S3. As specified in section 3.2.3, the fulfilment of the criterion S3 shall be evidenced by specific, appropriate and conclusive means following sections 2.3.9.3-2.3.9.4 including but not limited Security Convention. Among other requirements in these sections, e.g. holding the necessary personal security clearance is mentioned.

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