

## Clarification Note #2

GSA internal reference: 244209

### Procurement procedure: GSA/OP/06/18 – Integrated Management System and Quality Management Support to GSA

**Question #1:** Please could you confirm the scope of the ISO9001:2015 Re-Certification, defining the locations and number of employees in each location.

**Answer #1:** The indicative number of GSA employees per location is:

Location	Entity	No. of employees
Prague (CZ)	GSA HQ	109
Saint-Germain-en-Laye (FR)	GSMC-FR	35
Toulouse (FR)	EGNOS	10
Madrid (ES)	GSMC-ES, GSC	5
Noordwijk (NL)	GRC	5
Brussels (BE)	GSA HQ	1

**Question #2:** For the Certification of ISO27001, please can you confirm our understanding that this will include GSA activities in Prague, Toulouse, and the 2 GSMC's (St Germain -en-Laye and Madrid)

**Answer #2:** It will include the GSA activities according to the table answering Question #1.

**Question #3:** Since the available ISO9001 certificate expired, please can you confirm the date of expiration of the current certificate?

**Answer #3:** The current ISO9001 certificate expires on 14 December 2020.

**Question #4:** Please can you confirm what tools would be available to support the different tasks? E.g. EQMS, DMS, CAPA.

**Answer #4:** The tools available will be GSA Intranet & DMS (both based on SharePoint), database of non-conformances and suggestions for improvement, MS-Office based templates and spreadsheets.

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