



Clarification Note #3

GSA internal reference: 231599

Procurement procedure: GSA/OP/27/15

GSA Engineering Support to SBAS DFMC Standardisation Activities 'GESTA'

Question #6: The tender specifications, under section 4.4.4 – *Technical Offer / part B – SC#1 level specific technical offer*, state that the proposal shall be compliant with the requirements of Annex I.9 to the ITT (*Terms of Reference for SC#1*). In section 2.8 – *Content of the offer* of Annex I.9, it is requested to submit a detailed budget indicating the costs for the different types of profiles/experts and a reference table is provided in page 12. Please confirm whether this “Detailed Budget” table, which will necessarily include the unit prices of the *Envelope 3 – Financial Offer* used for the financial award criteria evaluation, is to be included in:

- Envelope 2 – Technical Offer, or
- Envelope 3 – Financial Offer

Answer: The ‘**detailed budget**’ for SC1, as requested in section 2.8 of Annex I.9, shall be included in **Envelope 3 – Financial Offer** (along with all other financial data pertaining to price(s) of the envisaged contract)

Please note that all other elements identified in section 2.8 of Annex I.9 shall be included in **Envelope 2 – Technical Offer**.

Question #7: It is stated in the Terms of Reference of the first specific contract that ‘the technical offer should be limited to 30 pages, supporting documents including CV shall be provided in the annex.’ Does this limitation of 30 pages include the annex? If the limitation only applies to the core document and not to annexes, is it possible to include additional annexes on top of the one for the CVs?

Answer: The 30-page limit for the technical offer does not include any annexes to it. Moreover, it is possible to include additional annexes to the technical offer (further to the annex which shall include the CVs of the proposed team) however please note that the offer should be strictly comprised of the elements stated in section 2.8 of Annex I.9 ‘Terms of Reference’.

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