

Clarification Note #2

GSA internal reference: 231144

Procurement procedure: GSA/OP/27/15

GSA Engineering Support to SBAS DFMC Standardisation Activities 'GESTA'

Question #3: Annex I – Tender Specifications section 2.2.7 refers to four (4) 'Full Time Equivalentents (FTEs) required for the implementation of the framework contract'. Given that the framework contract including extensions is for a duration of four (4) years, please can you confirm if 4 FTEs are required for the full duration of the contract?

Answer: Please note that according to Article I.14.1 of the draft framework contract, the Contractor undertakes to **ensure continuity of the proposed personnel for the entire duration of the framework contract**. Therefore, the 4 FTEs shall be made available to the GSA at any given time throughout the 4 years of the framework contract. Please also refer to the GSA's answer to Question #2 in Clarification Note 1.

Question #4: Annex I.7 – Template Financial Offer ('Price Table 1 – Unit Price' worksheet) computes the 'Total of all unit prices' without paying attention to the 'Indicative quantity of FTEs per year'. Could you please confirm if this intentional?

Answer: Please note that due to a clerical error a wrong file was uploaded on the GSA website. The correct Annex I.7 'Template Financial Offer' has now been uploaded to the GSA website. Please download the new version and note that this version will be used for evaluation and final calculation of price of the tender and subsequent score calculation as well as ranking of the tenderers for award.

Question #5: Annex I.7 – Template Financial Offer ('Overall price of the bid' worksheet) indicates that the Overall Total price of the tender will include: (i) average daily fee per man-day for a continuous assignment at the Contractor's premises, (ii) average of maximum daily fee per man-day for a mission, (iii) total travel expenses flat fee. However, the formula in cell D9 only sums the two first amounts. Please confirm if this is intentional or should be corrected.

Answer: Please refer to answer to Question #4.

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