



Clarification Note #1

GSA internal reference: 243614

Procurement procedure: GSA/OP/06/18 – Integrated Management System and Quality Management Support to GSA

Question #1: Is it necessary to formally express interest in order to submit a proposal?

Answer: No, the tenderer shall directly submit a proposal (see Section 4.7 of the Tender Specifications).

Question #2: In the “Tender Specifications”, chapter 2.5, it is stated that a minimum of two CVs shall be submitted for each profile category. Will tenders be admitted, in which CVs are offered only for one (or two) profile categories?

Answer: No. It follows from section 2.5 of the tender specifications that the tenderer shall **provide** two CVs as a minimum for each profile (namely Senior Quality Technician, Junior Quality Technician and Senior Information Security Adviser). Section 3.4.1 sets forth a minimum requirement under M1 that the tenderer shall offer the staff profiles as described in sections 2.4 and 2.5. Consequently, if the tenderer does not provide at least two CVs per each profile, such tender will not comply with the minimum requirement M1 and will have to be excluded.

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